



Julie L. Stante, DDS

COSMETIC & FAMILY DENTISTRY

Age: \_\_\_\_\_ Today's Date: \_\_\_\_\_

Patient Name: \_\_\_\_\_ Date of Birth \_\_\_\_\_ Sex: \_\_\_\_\_  
Last First Initial

If Child, Parent's Name: \_\_\_\_\_

How do you wish to be addressed? \_\_\_\_\_

Single Married Separated Divorced Widowed Minor

Residential Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Street

Phone: Res \_\_\_\_\_ Bus \_\_\_\_\_

Cell \_\_\_\_\_ Fax \_\_\_\_\_

Email \_\_\_\_\_

Patient/Parent Social Security No. \_\_\_\_\_

Spouse/Parent Social Security No. \_\_\_\_\_

Patient/Parent Employed By \_\_\_\_\_

Present Position \_\_\_\_\_

How Long Held \_\_\_\_\_

Spouse/Parent Name \_\_\_\_\_

Spouse Employed By \_\_\_\_\_

Present Position \_\_\_\_\_

How Long Held \_\_\_\_\_

Who is responsible for this account \_\_\_\_\_

Drivers License No. \_\_\_\_\_

Method of Payment: Insurance \_\_\_ Cash \_\_\_ Credit Card \_\_\_

Other Family Members in the Practice \_\_\_\_\_

Whom may we thank for this referral \_\_\_\_\_

Someone to notify in case of emergency:

Name: \_\_\_\_\_ No. \_\_\_\_\_

**Primary Dental Insurance**

Insured Name \_\_\_\_\_ DOB \_\_\_\_\_

Relationship to patient \_\_\_\_\_

Insured Social Security No. \_\_\_\_\_

Employer Name \_\_\_\_\_

Insurance Company \_\_\_\_\_

Phone No. \_\_\_\_\_

**Secondary Dental Insurance**

Insured Name \_\_\_\_\_ DOB \_\_\_\_\_

Relationship to patient \_\_\_\_\_

Insured Social Security No. \_\_\_\_\_

Employer Name \_\_\_\_\_

Insurance Company \_\_\_\_\_

Phone No. \_\_\_\_\_

**Consent**

I consent to the diagnostic procedures and treatment by the dentist necessary for proper dental care. I consent to the dentist use and disclosure of my (or my child's) records to carry out treatment, to obtain payment and for those activities and health care operations that are related to treatment or payment. My consent to disclosure of records shall be effective until I revoke it in writing. I authorize payment directly to the dentist of insurance benefits otherwise payable to me. I understand that my dental insurance may pay less than the actual bill for services and that I am financially responsible for payment in full for all accounts. I attest to the accuracy of the information on this page.

Patient/Guardian Signature \_\_\_\_\_

Today's Date \_\_\_\_\_

**REGISTRATION**



Patient's Name \_\_\_\_\_  
Last
First
Date of Birth

1. Purpose if initial visit \_\_\_\_\_
2. Are you aware of a problem? \_\_\_\_\_
3. How long since your last visit? \_\_\_\_\_
4. What was done at that time? \_\_\_\_\_
5. Name of previous dentist? \_\_\_\_\_ Tel. \_\_\_\_\_
6. When was the last time your teeth were cleaned? \_\_\_\_\_

**COMMENTS**

CIRCLE THE APPROPRIATE ANSWER. IF YOU DON'T KNOW THE ANSWER, PLEASE WRITE "I DON'T KNOW" ON THE LINE AFTER THE QUESTION.

7. Have you made regular visits? ..... YES NO  
 How often? \_\_\_\_\_
8. Were dental radiographs taken? ..... YES NO
9. Have you lost any teeth or have any teeth been removed? ..... YES NO  
 Why? \_\_\_\_\_
10. Have they been replaced? ..... YES NO
11. How have they been replaced?  
 A. Fixed Bridge Age \_\_\_\_\_ B. Removable Bridge Age \_\_\_\_\_  
 C. Denture Age \_\_\_\_\_ D. Implant Age \_\_\_\_\_
12. Are you happy with the replacement? ..... YES NO  
 If NO, explain? \_\_\_\_\_
13. Have you ever had problems or complications with dental treatment? ..... YES NO  
 If YES, explain \_\_\_\_\_
14. Do you clench or grind your teeth? ..... YES NO
15. Does your jaw click or pop? ..... YES NO
16. Have you ever experienced any pain or soreness in the  
 muscles in your face or around your ear ..... YES NO
17. Do you have frequent headaches, neck aches or shoulder aches? ..... YES NO
18. Does food get caught in your teeth? ..... YES NO
19. Are any of your teeth sensitive to: Hot? Cold? Sweets? Pressure?
20. Do you gums bleed or hurt? ..... YES NO
21. Do you experience dry mouth? ..... YES NO
22. How often do you brush your teeth? \_\_\_\_\_ When? \_\_\_\_\_
23. Do you use dental floss? ..... YES NO  
 How often? \_\_\_\_\_
24. Are any of your teeth loose, tipped, shifted or chipped? ..... YES NO
25. Are you happy with the appearance of your teeth? ..... YES NO  
 If NO, explain \_\_\_\_\_
26. How do you feel about your teeth in general? \_\_\_\_\_
27. Do you ever feel your breath is offensive? ..... YES NO
28. Have you ever had gum treatment or surgery? ..... YES NO  
 If YES, when and where in your mouth? \_\_\_\_\_
29. Have you ever had orthodontics? ..... YES NO
30. If treatment is necessary, what is your main concern? Fear Finances Time None
31. Would you like Nitrous Oxide (laughing gas) for dental procedures? YES NO
32. Have you ever had an unpleasant dental experience? ..... YES NO  
 If YES, explain \_\_\_\_\_

I CERTIFY THAT THE ABOVE INFORMATION IS COMPLETE AND ACCURATE

Patient's/ Guardian's signature: \_\_\_\_\_ Date: \_\_\_\_\_

Dentist's signature: \_\_\_\_\_ Date: \_\_\_\_\_

**DENTAL HISTORY**



Patient's Name \_\_\_\_\_  
Last
First
Date of Birth

Although dental personnel primarily treat the area in the mouth, your mouth is part of your entire body. Health problems that you may have or medication that you may be taking, could have an interrelationship with the dentistry you will receive. Thank you for answering the following questions.

Name of primary care provider or medical specialist. \_\_\_\_\_

Have you ever been hospitalized or had major operation? Yes No If yes: \_\_\_\_\_

Have you ever had a serious head/neck injury? Yes No If yes: \_\_\_\_\_

Are you taking any prescription or over the counter medications, pills or drugs? Yes No If yes: \_\_\_\_\_

Have you ever taken Fosamax, Boniva, Actonel or any other medications containing bisphosphonates? Yes No If yes: \_\_\_\_\_

Have you ever used tobacco products? Yes No If yes: \_\_\_\_\_

Women: Are you..... Pregnant/Trying to get pregnant? Nursing? Taking Oral Contraceptives?

Are you allergic to the following? Keflex Penicillin Sulfa Codeine Acrylic Metal Latex Local Anesthetics

Other? \_\_\_\_\_

Do you have, or have you had, any of the following?

Acid Reflux	Yes	No	Drug Addiction	Yes	No	Irregular Heartbeat	Yes	No
AIDS/HIV Positive	Yes	No	Easily Winded	Yes	No	Kidney Disease	Yes	No
Alzheimer's Disease	Yes	No	Emphysema	Yes	No	Liver Disease	Yes	No
Anaphylaxis	Yes	No	Epilepsy or Seizures	Yes	No	Low Blood Pressure	Yes	No
Anemia	Yes	No	Excessive Bleeding	Yes	No	Lung Disease	Yes	No
Anxiety	Yes	No	Excessive Thirst	Yes	No	Mitral Valve Prolapse	Yes	No
Arthritis/Gout	Yes	No	Fainting Spells/Dizziness	Yes	No	Osteoporosis	Yes	No
Artificial Heart Valve	Yes	No	Frequent Cough	Yes	No	Pain in Jaw Joints	Yes	No
Artificial Joint	Yes	No	Frequent Headaches	Yes	No	Psychiatric Care	Yes	No
Asthma	Yes	No	Glaucoma	Yes	No	Radiation Treatments	Yes	No
Blood Disease/Cancer	Yes	No	Heart Attack/Failure	Yes	No	Renal Dialysis	Yes	No
Blood Transfusion	Yes	No	Heart Murmur	Yes	No	Rheumatoid Arthritis	Yes	No
Bruise Easily	Yes	No	Heart Pacemaker	Yes	No	Seasonal Allergies	Yes	No
Cancer	Yes	No	Hemophilia	Yes	No	Shingles	Yes	No
Chemotherapy	Yes	No	Hepatitis A, B or C	Yes	No	Sinus Trouble	Yes	No
Cold Sores/Fever Blisters	Yes	No	High Blood Pressure	Yes	No	Stomach/Intestinal Disease	Yes	No
Congenital Heart Disorder	Yes	No	High Cholesterol	Yes	No	Stroke	Yes	No
Cortisone Medicine	Yes	No	Hives or Rash	Yes	No	Swelling of Limbs	Yes	No
Diabetes	Yes	No	HPV	Yes	No	Thyroid Disease	Yes	No
Difficulty Swallowing	Yes	No	Hypoglycemia	Yes	No	Tonsillitis/Tonsilectomy	Yes	No

Have you ever had any serious illness not listed above? Yes No If yes: \_\_\_\_\_

Comments:

To the best of my knowledge, the questions on this form have been answered accurately. I understand that providing incorrect information can be dangerous to my (or patient's) health. It is my responsibility to inform the dental office of any changes in medical status.

Signature of Patient, Parent or Guardian: \_\_\_\_\_ Date: \_\_\_\_\_



Julie L. Stante, DDS

COSMETIC & FAMILY DENTISTRY

Welcome! Thank you for selecting us as your dental health care provider. Our goal is to provide you and your family with optimal dental care. We want you to feel welcome and as comfortable as possible throughout our relationship. We encourage you to ask questions and to be involved in treatment decisions. This includes understanding your treatment plan as well as our financial policy.

**Financial Policy**

Payment for care is expected the day services are rendered. If you have dental insurance to supplement the cost of your dental treatment, we will assist you in receiving your maximum allowable benefits. Dental insurance benefits are designed to pay only a portion of the cost of your treatment. Your dental benefits' carrier may pay less than the actual bill or estimate of services. Our team will do their best to accurately estimate your payment portion, but this is **ONLY AN ESTIMATION**. Estimated co-payment and deductible will be collected on the day of service.

Our team will work with you to design an affordable payment plan for fees not covered by insurance. Personal checks and major credit cards are welcome. We also offer extended no interest payment plans. Please note, any balances not received within 90 days of statement date will be charged a **20%** interest fee.

**Our payment options are as follows:**

**Cash or Personal Check**

A 5% accounting courtesy deduction is available on all services over \$500 when the service fee is paid in full on the day of treatment. There is a \$30 fee for all returned checks.

**VISA, MasterCard, Discover or American Express**

**Care Credit**

This payment plan allows our patients to finance their dental services over \$300 with interest free for up to 12 months. They also offer long term plans with a low rate. Pre-approval is required for Care Credit financing

I understand and agree that I am responsible for the balance on my account for any professional dental services rendered, and shall be responsible for all cost incurred including but not limited to reasonable attorney fees in the event collection actions must be taken.” Responsible party signature required if patient is a minor or still covered under parent’s insurance plan.

**Please allow us the courtesy of 48hrs if you need to cancel or reschedule an appointment. Failure to do so will incur a missed appointment fee of \$75. \_\_\_\_ initial**

Patient Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Responsible Party (Insured) of Dependent Signature: \_\_\_\_\_ Date: \_\_\_\_\_



**NOTICE OF PRIVACY PRACTICES**

I have been offered the office's Notice of Privacy Practices.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Parent, Legal Guardian, Power of Attorney, Court Appointed Legal Guardian**

I, \_\_\_\_\_, as the personal representative of, \_\_\_\_\_, have received a copy of this office's Notice of Privacy Practices.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**AUTHORIZATION FOR FAMILY COMMUNICATION**

I authorize the dental office of Julie Stante, DDS to release the following information about my health care (please check all that apply).

- Any and all information.
  - Information necessary to schedule, confirm, cancel or reschedule appointments.
  - Information about test results.
  - Information about prescriptions.
  - Information about dental treatment presented.
  - Information about my bills or account.
  - I grant permission to this individual to bring my child to their appointment.
- Other information (please describe):

\_\_\_\_\_  
\_\_\_\_\_

This information applies to the following individual(s):

Name: \_\_\_\_\_ Relationship to patient: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**I choose NOT to authorize anyone at this time.**

**I understand that this authorization is valid until revoked by the patient, or the patient's parent/guardian.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# NOTICE OF PRIVACY PRACTICES

**THIS NOTICE DESCRIBES HOW HEALTH INFORMATION ABOUT YOU MAY BE USED AND DISCLOSED AND HOW YOU CAN GET ACCESS TO THIS INFORMATION.**

**PLEASE REVIEW IT CAREFULLY. THE PRIVACY OF YOUR HEALTH INFORMATION IS IMPORTANT TO US.**

## OUR LEGAL DUTY

Federal and state law requires us to maintain the privacy of your health information. That law also requires us to give you this notice about our privacy practices, our legal duties, and your rights concerning your health information. We must follow the privacy practices we describe in this notice while it is in effect. This notice takes effect April 14, 2003, and will remain in effect until we replace it.

We reserve the right to change our privacy practices and the terms of this notice at any time, provided such applicable law permits the changes. We reserve the right to make the changes in our privacy practices and the new terms of our notice effective for all health information that we maintain, including health information we created or received before we made the changes. Before we make a significant change in our privacy practices, we will change this notice and make the new notice available upon request.

You may request a copy of our notice at any time. For more information about our privacy practices, or for additional copies of this notice, please contact us using the information listed at the end of this notice.

## USES AND DISCLOSURES OF HEALTH INFORMATION

We use and disclose health information about you for treatment, payment, and health care operations. For example:

**Treatment:** We may use your health information for treatment or disclose it to a dentist, physician or other health care provider providing treatment to you.

**Payment:** We may use and disclose your health information to obtain payment for services we provide to you. We may also disclose your health information to another health care provider or entity that is subject to the federal Privacy Rules for its payment activities.

**Health Care Operations:** We may use and disclose your health information for our health care operations. Health care operations include quality assessment and improvement activities, reviewing the competence or qualifications of health care professionals, evaluating practitioner and provider performance, conducting training programs, accreditation, certification, licensing or credentialing activities. We may disclose your health information to another health care provider or organization that is subject to the federal privacy rules and that has a relationship with you to support some of their health care operations. We may disclose your information to help these organizations conduct quality assessment and improvement activities, review the competence or qualifications of health care professionals, or detect or prevent health care fraud and abuse.

**On Your Authorization:** You may give us written authorization to use your health information or to disclose it to anyone for any purpose. If you give us an authorization, you may revoke it in writing at any time. Your revocation will not affect any uses or disclosures permitted by your authorization while it was in effect. Unless you give us a written authorization, we cannot use or disclose your health information for any reason except those described in this notice.

**To Your Family and Friends:** We may disclose your health information to a family member, friend or other person to the extent necessary to help with your health care or with payment for your health care. Before we disclose your health information to these people, we will provide you with an opportunity to object to our use or disclosure. If you are not present, or in the event of your incapacity or an emergency, we will disclose your medical information based on our professional judgment of whether the disclosure would be in your best interest. We may use our professional judgment and our experience with common practice to make reasonable inferences of your best interest in allowing a person to pick up filled prescriptions, medical supplies, x-rays, or other similar forms of health information. We may use or disclose information about you to notify or assist in notifying a person involved in your care, of your location and general condition.

**Appointment Reminders:** We may use or disclose your health information to provide you with appointment reminders (such as voicemail messages, postcards, or letters.)

**Disaster Relief:** We may use or disclose your health information to a public or private entity authorized by law or by its charter to assist in disaster relief efforts.

**Public Benefit:** We may use or disclose your medical information as authorized by law for the following purposes deemed to be in the public interest or benefit:

- as required by law;
- for public health activities, including disease and vital statistic reporting, child abuse reporting, FDA oversight, and to employers regarding work-related illness or injury;
- to report adult abuse, neglect, or domestic violence;

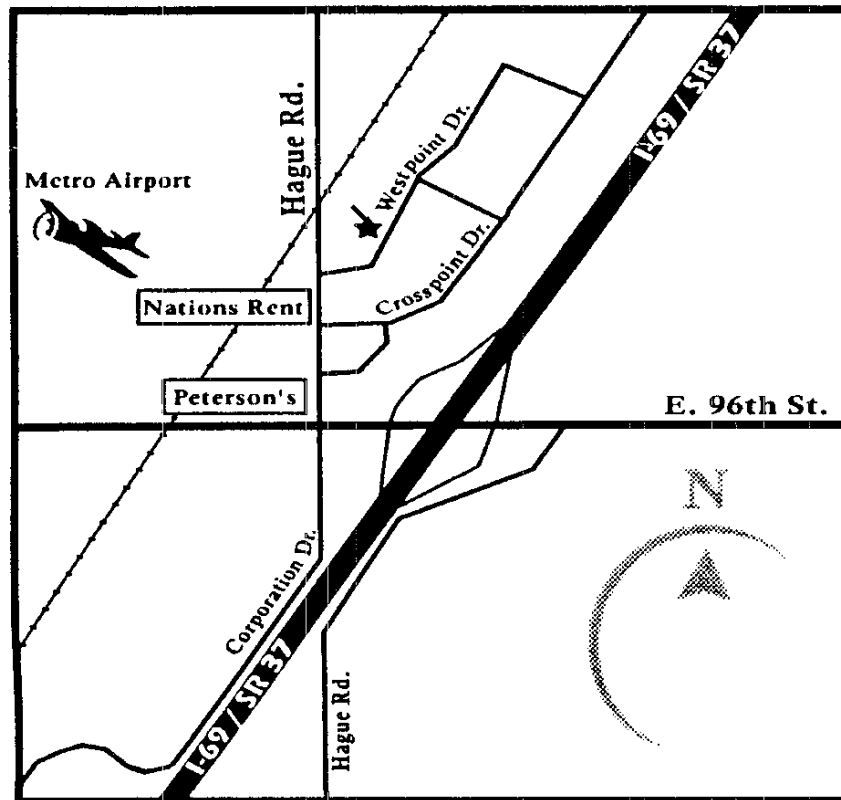


# Julie L. Stante, DDS

COSMETIC & FAMILY DENTISTRY

9810 Westpoint Dr. Suite 100 Indianapolis, IN 46256

317-579-1875 Fax 317-579-1879



## Directions from the North:

- Take I-69 S, exit at 96th St.
- Turn R on 96th St. Stay in R lane.
- Turn R (North) onto Hague Rd.
- Turn R on Westpoint Dr. (last road before the railroad tracks)
- 9810 is the first building on your L.

## Directions from the South:

- Take I-69 N, exit at 96th St.
- Turn L on 96th St. Move to the far R lane.
- Turn R (North) onto Hague Rd.
- Turn R on Westpoint Dr. (last road before the railroad tracks)
- 9810 is the first building on your L.